



# COMMISSION SPECIAL MEETING AGENDA

August 10, 2021

To be held in virtually via MS Teams in accordance with Senate Concurrent Resolution 8402 and in accordance with Governor Inslee's Proclamations 20-05 and 20-28 et seq. You may view the full meeting live at [meetings.portseattle.org](https://meetings.portseattle.org). **To listen live, call in at +1 (425) 660-9954 and Conference ID 438 833 243#**

## ORDER OF BUSINESS

10:00 a.m.

### 1. CALL TO ORDER

2. **EXECUTIVE SESSION** – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

### ▶ 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. **APPROVAL OF THE AGENDA** (*at this time, commissioners may reorder, add, or remove items from the agenda*)

### 4. SPECIAL ORDERS OF THE DAY

### 5. EXECUTIVE DIRECTOR'S REPORT

### 6. COMMITTEE REPORTS

7. **PUBLIC COMMENT** – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*

**DUE TO SENATE CONCURRENT RESOLUTION 8402 AND THE GOVERNOR'S PROCLAMATION 20-28** there will be no physical location for this meeting and the

**PORT WILL NOT ACCEPT** in-person, verbal comments during the special meeting of August 10, 2021. Alternatively, during the regular order of business, those wishing to provide public comment will have the opportunity to:

**1) Deliver public comment via email:** All written comments received by email to [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org) will be distributed to commissioners and attached to the approved minutes.

**2) Deliver public comment via phone or Microsoft Teams conference:** To take advantage of this option, please email [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org) with your name and the topic you wish to speak to by 9:00 a.m. PT on Tuesday, August 10, 2021. You will then be provided with instructions and a link to join the Teams meeting.

**This process will be in place until further notice. For additional information,** contact [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org).

8. **CONSENT AGENDA** (*consent agenda items are adopted by one motion without discussion*)

8a. Approval of the Minutes of the Regular Meeting of July 27, 2021. **(no enclosure)**

- 8b. Approval of the Claims and Obligations for the Period July 1, 2021, through July 31, 2021, Including Accounts Payable Check Nos. 940234 through 940680 in the Amount of \$3,391,011.72; Accounts Payable ACH Nos. 036722 through 037555 in the Amount of \$46,636,189.17; Accounts Payable Wire Transfer Nos. 015644 through 015663 in the Amount of \$11,344,239.69, Payroll Check Nos. 199024 through 199333 in the Amount of \$93,999.45; and Payroll ACH Nos. 1032936 through 1037210 in the Amount of \$11,887,618.04 for a Fund Total of \$73,353,058.07. ([memo](#) enclosed)
- 8c. Authorization in the Amount of \$820,000 for the Executive Director to (1) Proceed with the Wireless Network (WIFI) Replacement Project; (2) Prepare Design and Construction Bid Documents for the Replacement of WIFI Technology and Supporting Equipment at the Port of Seattle Headquarters (P69); and (3) Procure Required Hardware, Vendor Services, Licensing, and Maintenance Services in Support of WIFI and Network Services at P69. The Total Estimated Project Cost is \$2,500,000 (CIP #C801063) ([memo](#) enclosed)
- 8d. Authorization in the Amount of \$6,300,000 Out of a Total Estimated Project Cost of \$46,200,000 for the Executive Director to (1) Complete Design and Prepare Construction Documents for the Airfield Utilities Infrastructure (AUI) Project at Seattle-Tacoma International Airport (SEA) and (2) Enter into Reimbursable Agreements with the Federal Aviation Administration. (CIP #C801177) ([memo](#) and [presentation](#) enclosed)
- 8e. Authorization in the Amount of \$6,901,000 for an estimated total project cost of \$9,901,000, for the Executive Director to (1) Advertise, Award, and Execute a Major Works Construction Contract for the Building Controls Upgrade Project at Seattle-Tacoma International Airport, and (2) Use Port of Seattle Crews for Construction Activities. (CIP #C800944) ([memo](#) and [presentation](#) enclosed)
- 8f. Authorization for the Executive Director to Execute a Service Agreement for Maintenance Services for the Airport's (SEA's) Direct Digital Control System for Up to Five Years, 2022-2026, for a Total Dollar Value Estimated at \$4,800,000. ([memo](#) enclosed)
- 8g. Authorization for the Executive Director to Prepare, Advertise, Award, and Execute Appropriate Contract Documents to Procure a Chiller Maintenance Service Agreement for 14 Chillers at Seattle-Tacoma International Airport. The Agreement is for a Two-year Contract with Three One-year Service Options to be Determined Annually by the Port. Total Contract Cost Over the Requested Five-year Period is Not-to-Exceed \$600,000. ([memo](#) enclosed)
- 8h. Authorization in the Amount of \$65,000 for the Executive Director to Proceed with Completion of Fisherman's Terminal Lighting Upgrades and to Use Port Crews to Complete the Installations, for a Total Project Cost of \$365,000. (CIP #C800816) ([memo](#) and [presentation](#) enclosed)
- 8i. Authorization for the Executive Director to Execute a New Collective Bargaining Agreement (CBA) Between the Port of Seattle and the International Brotherhood of Teamsters, Local 117, Representing Police Specialists at the Port of Seattle, Covering the Period from July 1, 2021, through June 30, 2022. ([memo](#) and [agreement](#) enclosed)

- 8j. Authorization for the Executive Director to Advertise and Award a Major Public Works Contract to Replace the North Runway Protection Zone Culvert (NRPZ Culvert), a Year 2022 Component of the 2021 to 2025 Airfield Pavement and Supporting Infrastructure Replacement Program. This Construction Authorization is for \$3,800,000 for a Total Program Authorization to-date of \$55,195,000. (CIP #C800930). ([memo](#) and [presentation](#) enclosed)
- 8k. Request Commission Determination that a Competitive Process is not Reasonable or Cost Effective in Accordance with Chapter 53.19 RCW; and Authorization for the Executive Director to Execute an Agreement for Procurement Consulting Support Services, with The Le Flore Group, in the Amount Not-to-Exceed \$450,000, for a Contract Period of One Year, to Assist with Contracting Processes Including Opportunity Youth Initiative Procurement(s), Economic Recovery, and for Recommendations for Improvements to Community Engagement (Grant/Non-profit) Processes. ([memo](#) enclosed)

## 9. UNFINISHED BUSINES

## 10. NEW BUSINESS

- 10a. Introduction of Resolution No. 3791, Amending Resolution No. 3770, which Adopted the Charters of the Commission's Standing Committees, by Further Amending the Energy and Sustainability Committee Charter to Change the Name of the Committee to the Sustainability, Environment, and Climate Committee. ([memo](#) and [draft resolution](#) enclosed)
- 10b. Authorization for Executive Director to Sign an Interlocal Agreement (ILA) with University of Washington's Sea Grant Program for the Port to Host One (1) 12-month Hershman Fellowship Position. ([memo](#), [draft agreement](#), and [presentation](#) enclosed)
- 10c. Sound Insulation Program Briefing (*For information only.*) ([memo](#) and [presentation](#) enclosed)
- 10d. Authorization for the Executive Director to Plan, Design, and Prepare Construction Documents for the Apartment Sound Insulation Program Located within the Current Noise Remedy Boundary Near the Seattle-Tacoma International Airport in an Amount Not-to-Exceed \$34,386,000 of a Total Apartment Program Cost of \$133,515,000. (CIP #C200096) ([memo](#) and [presentation](#) enclosed)

## 11. PRESENTATIONS AND STAFF REPORTS

- 11a. Q2 2021 Financial Performance Briefing ([memo](#), [report](#), and [presentation](#) enclosed)

## 12. QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS

## 13. ADJOURNMENT